



**JMA/JEA LOAN PROGRAMME
FOR SMALL BUSINESSES
APPLICATION FORM**

A funding facility has been established under the auspices of EXIM Bank through the Jamaica Exporters' Association (JEA) and the Jamaica Manufacturers' Association (JMA), and is available to qualifying JEA and JMA member companies on a first-come-first-served basis. The purpose of the facility is to provide short-term financing to small Jamaican business entities. The maximum loan amount is J\$2,000,000 for JEA members and J\$1,500,000 for JMA members. The maximum loan period is 540 days. Interest rate is 12% per annum. All applications must be made through either the JMA or the JEA.

To apply complete this application form, and send along with the required documentation to either:

The Jamaica Manufacturers' Association
85A Duke Street, Kingston
Tel: (876) 922-8880

OR The Jamaica Exporters' Association
1 Winchester Road, Kingston 10
Tel: (876) 920-6702/960-8884

<p>Company Name: _____ _____</p> <p>Address: _____ _____</p> <p>Tel: _____ Fax: _____</p> <p>E-mail : _____</p> <hr/> <p>Contact: _____</p> <p>Position: _____</p> <hr/> <p>Amount & type of financing requested.</p> <p>A. Short Term Receivables (120 Days)</p> <p>Amount requested: J\$ _____</p> <p>Proposed use : _____</p> <hr/> <p>B. Raw Material Purchases (120 Days)</p> <p>Amount requested: J\$ _____</p> <p>Proposed use: _____</p> <hr/> <p>C. Equipment Purchases (540 days)</p> <p>Amount requested: J\$ _____</p> <p>Description of items _____</p> <hr/> <p>1. Do you currently obtain financing from a commercial bank or other institution: Yes ___ No ___ If yes, please provide name of institution: _____</p> <p>2. Are you an EXIM Bank Trade Credit Insurance Policyholder? Yes _____ No _____</p> <p>3. Are you covered by adequate Peril Insurance (Floor, fire, theft, etc)? Yes ___ No ___ If yes, evidence is required. If no, please advise steps to rectify this situation.</p>	<p>Documents Required</p> <p>a. Brief history of company as follows:</p> <ul style="list-style-type: none"> • Years in business • Major products • Annual turnover and growth • Buyers • Future plans • Purpose of loan • Benefits to accrue from loan, i.e. how funds will translate to additional revenues, opportunities and buyers. <p>b. Last 2 years' of audited financial statements</p> <p>c. In house financial statements to date</p> <p>d. Contact information for current overseas buyer(s) & years of association</p> <p>e. Bank reference</p> <p>f. Three credit/vendor references</p> <p>g. Cash flow projections (on request)</p> <p>h. Certified copy of Articles of Incorporation or certified copies of Articles & Memorandum of Association</p> <p>i. Copy of valid Tax Compliance Certificate</p> <p>j. Two (2) copies of certified identification one of which must be a photograph.</p> <ul style="list-style-type: none"> a. Privately owned companies - ID is required for: <ul style="list-style-type: none"> i. all shareholders whose shareholding exceed 25% , ii. all directors and signing officers. b. Sole traders – one of the id's submitted may be a birth certificate, employee ID or TRN card. <p>k. Certified copies of TRN Cards for:</p> <ul style="list-style-type: none"> a. all shareholders whose shareholding exceed 25%. b. All signing officers and directors. <hr/> <p>Additional Documents Required for C</p> <p>a. Pro forma Invoice from source for equipment purchases.</p> <p>b. Rationale for choosing specific source (i.e. supplier)</p> <p>c. Description of benefits to accrue from purchase of equipment.</p> <hr/> <p>I certify that the information given in this application is correct to the best of my knowledge and belief.</p> <p>Signed: _____</p> <p>Date: _____</p>
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